

# PROTECTING YOUR PASSWORD

Password is a secret word or code used as a security measure against unauthorized access to information.

Some tips for you to protect your password and how to create strong passwords:

- ⦿ Don't tell your password to anyone.
- ⦿ Create passwords that have at least 8 characters with numbers and symbols.
- ⦿ Avoid using common words found in dictionaries.
- ⦿ Never use any words or terms that are related to you as passwords.
- ⦿ Change your password regularly, at least once every 3 months.
- ⦿ You should use a different password for each website or each account that you access.



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